

ACADEMIC PLANNING TIPS FOR RISK MANAGEMENT AND INSURANCE MAJORS



This information is available to assist Risk Management and Insurance majors who are unable to meet with an academic advisor prior to registering for classes. It is highly recommended that all business majors meet with an advisor periodically to review their academic progress. If a student is unable to get an advising appointment prior to registering for courses, this information along with a major check sheet may be useful in planning a schedule. The student is advised to still attempt to meet with an advisor at some point.

Priorities, sequencing and availability:

Admission to the College of Business (www.business.appstate.edu/advising/student/admission.asp)

- The first priority is to complete requirements for admission to the COB. This includes courses, earned hours, required GPAs and (for students who entered ASU Fall 2004 or after) proficiency tests.
- If you do not feel prepared to take MAT 1030, then MAT 1020 is a good course to take to prepare for it. The hours for MAT 1020 will count as free electives outside of the COB.
- The Basic Writing Skills Proficiency Test should be taken during the first semester of the sophomore year.
- The Basic Computer Skills Proficiency Test can be taken during the freshman year and should be taken no later than the first semester of the sophomore year.

Risk Management and Insurance Courses (www.business.appstate.edu/advising/student/checksheets.asp)

- FIN 3071 is the first course in the Risk Management and Insurance major and should be taken as soon as you are eligible to take 3000 level business courses. It is a prerequisite for FIN 3072, 3073 and 4570 which are all also required in this major.
- FIN 3680 is a COB core course required of all business majors and should be taken as soon as possible by Risk Management and Insurance majors (preferably with FIN 3071 as soon as you are eligible to take 3000 level business courses). It is a prerequisite for some of the other required and elective courses for the Risk Management and Insurance major.
- Courses specifically for the Risk Management and Insurance major (such as FIN 3072, 3073, 4570) are typically not offered in the summer. FIN 3071 is occasionally offered in the summer; however, students hoping to take FIN 3071 in the summer should always check the summer schedule before spring semester begins so that their spring schedules can be adjusted if it is not offered.
- **All other COB core courses must be taken prior to MGT 4750 (which must be taken during the final semester of course work). A graduation audit is required in order to get a permit for MGT 4750.**

Core Curriculum (www.business.appstate.edu/advising/student/checksheets.asp)

- Core curriculum courses (except those listed as requirements for admission to the COB) **do not** have to be completed in order to be admitted to the COB.
- All designators will be automatically met by required courses with the exception of two MC (multicultural) designators which can be found in the social sciences, humanities, COB electives or free electives. Students who entered Fall 2005 or after and who are eligible to take HIS 1103 and an additional social science in place of HIS 1101/1102 may need an additional MC designator.



Special considerations for Risk Management and Insurance majors:

- There are quite a few scholarships available to Risk Management and Insurance majors. Inquire in the Brantley Risk and Insurance Center on the third floor of Raley Hall for more information about these scholarships.
- Risk Management and Insurance majors who also plan to major in Finance and Banking should plan to use FIN 3890 (which is a required course for the F&B major) to cover the RMI major elective.

Internships: (www.business.appstate.edu/career/internships.asp)

An internship is not required but is recommended. Internships are typically done during the summer between the junior and senior years. Students must be admitted to the COB to get credit for an internship. The internship is worth 6 sh credit which can be applied toward the Risk Management and Insurance major elective, COB electives or 3000/4000 level free electives. Students doing a Risk Management and Insurance internship will be registered for FIN 3900 and will be expected to pay tuition for these hours. Anyone interested in doing a Risk Management and Insurance internship for credit must contact Heidi Williams, Director of Career Services.



Planning Summer Classes

(www.business.appstate.edu/advising/student/summercourses.asp)

Students planning to take summer classes either at ASU or at another school should pay special attention to which courses will be offered and (for courses taken at another school), how they will count. ASU's summer course offerings will not be available when students pre-register for spring classes (in the middle of the fall semester), but will be available before spring classes begin. Students who are planning to take summer courses at ASU must check the summer offerings BEFORE beginning spring courses in order to be certain that the courses that he/she needs will be offered. If they are not, the student may need to adjust his/her spring schedule.

Students planning to take courses at another school in the summer must complete a form (Permission to Take Course Work at Another School) in the Registrar's Office and, for 3000/4000 level courses, get the approval of the appropriate chairperson.

Basic Skills Proficiency Tests (www.business.appstate.edu/advising/student/proficiencytests.asp) - Students using a fall 2004 or later catalog must pass the Basic Writing Skills Proficiency Test and the Basic Computer Skills Proficiency Test in order to be admitted to the College of Business.

Check the College of Business Advising website (www.business.appstate.edu/advising) for more information about COB admission requirements, proficiency tests, major requirements, etc. that will help you with your academic planning.